

NCFE Functional Skills Qualifications in English

Entry Level:

[NCFE Functional Skills Qualification in English at Entry Level 1 \(600/1067/8\)](#)

[NCFE Functional Skills Qualification in English at Entry Level 2 \(600/1352/7\)](#)

[NCFE Functional Skills Qualification in English at Entry Level 3 \(600/1510/X\)](#)

Registration	<ul style="list-style-type: none"> • £15.50 per learner: includes assessment, moderation and certification • Programme contact will receive an email upon learner registration with all available task sets – these include tasks, Assessor guidance and mark schemes • You select the task most appropriate to your learners • You must register learners on the appropriate level, there are no spiky profiles • GLH – 45 hours across all components
Assessment	<ul style="list-style-type: none"> • 3 mandatory components: Reading, Writing and Speaking Listening & Communication (SL&C) – tasks are set by NCFE – no resit fees, learners must sit a different task if resitting) • Internal summative task-based assessment in controlled conditions – you choose the time, location and date. Can be taken over multiple occasions or one occasion • Duration – Reading and Writing: 45 mins – SL&C: 30 mins • Internally assessed and moderated by centre staff and then externally moderated by NCFE • Sample assessments available on our website • Assessments must adhere to the Regulations for the Conduct of Controlled Assessment
Moderation	<ul style="list-style-type: none"> • 2 free visits per academic session, this covers all learners. You will receive your Moderator details once we receive your first registrations in the session • DCS is achievable
Results	<ul style="list-style-type: none"> • Achieved or Not Yet Achieved – results are determined through assessment and moderation
Certification	<ul style="list-style-type: none"> • Issued on receipt of completed Certificate Claim Form or online claim after moderation has taken place • Sent out within one working day
Support	<ul style="list-style-type: none"> • Free access to ForSkills Initial Assessment and Diagnostic Tools for each registered NCFE learner (terms & conditions apply) • Moderation visits and ongoing Moderator support • Business Development Team • Bespoke training on demand • Dedicated Functional Skills web pages with free support materials • Sample papers available on our website

Level 1 and Level 2:

[NCFE Functional Skills Qualification in English at Level 1 \(501/1660/5\)](#)

[NCFE Functional Skills Qualification in English at Level 2 \(601/0140/9\)](#)

Registration	<ul style="list-style-type: none"> • £15.50 per learner: includes internal assessment tasks, one external assessment attempt for both reading and writing and certification • Programme contact will receive an email upon learner registration with all available task sets for SL&C component upon registration – these include tasks, Assessor guidance, mark schemes and templates for use in assessment • GLH – 45 hours
Assessment	<ul style="list-style-type: none"> • 3 mandatory components: Reading and Writing (external assessment) and Speaking Listening & Communication (SL&C internal assessment) – tasks are set by NCFE • SAQ external assessment available on demand, paper-based and online • Duration – Reading and Writing: one hour each; SL&C: one hour max • Internal controlled assessment Sample assessments available on our website and online • £7.50 resit fee per attempt for Reading and Writing – no resit fee for SL&C • Reasonable adjustments are available • Assessments must adhere to the Regulations for the Conduct of External Assessment
Results: Reading and Writing	<ul style="list-style-type: none"> • Achieved; Within 10% and Not Yet Achieved • Results issued to centres 6 working days from the date NCFE receive all external assessment papers fully completed, or from date the online assessment is uploaded • No need to ‘merge’ your results if you sit online and paper-based
Moderation (SL&C only)	<ul style="list-style-type: none"> • 2 free visits per academic session, this covers all learners. You will receive your Moderator details once we receive your first registrations in the session • DCS is achievable
Certification	<ul style="list-style-type: none"> • Issued on Achieved result across all 3 components • Sent out within one working day
Support	<ul style="list-style-type: none"> • Free access to ForSkills Initial Assessment and Diagnostic Tools for each registered NCFE learner (terms & conditions apply) • Business Development Team • Bespoke training on demand • Invigilation training on demand • Dedicated Functional Skills web pages with free support materials • Sample papers available on our website and the online assessment system