



NVQ Level 3 in Children's Care, Learning and Development (CCLD)

Knowing, understanding and doing



Council for Awards in
Children's Care and Education

Patron: Her Majesty the Queen



What is the Level 3 CCLD?

The Level 3 CCLD is an NVQ (National Vocational Qualification) for people who are working in childcare. It continues your professional development from Level 2 awards and acts as a stepping-stone in your career.

You can complete it if:

You are working in face-to-face roles with children, young people (aged 0-16 years) and families, either supervising others or working unsupervised.

Why should I choose the Level 3 CCLD?

The Level 3 CCLD is an up-to-date qualification that employers value. You can complete it while you are working without needing to attend classes, sit exams or study for written tests. The beauty of the award is that there is no extra workload, as all of the analysing and the logging is the assessor's job!

If you are planning to go to university or move into a more managerial position, then the Level 3 CCLD is a great certificate to achieve. You can use it to work as:

- a childminder
- a daycare supervisor
- a pre-school supervisor
- a family support worker
- a classroom assistant

What's involved?

The Level 3 CCLD is made up of 9 units - 5 mandatory units and 4 option units. You must choose 2 option units from Group One and 2 option units from Group One or Group Two. You need to complete all 9 units to achieve the full certificate.



Mandatory units

The mandatory units are:

- CCLD 301 Develop and promote positive relationships
- CCLD 302 Develop and maintain a healthy, safe and secure environment for children
- CCLD 303 Promote children's development
- CCLD 304 Reflect on and develop practice
- CCLD 305 Protect and promote children's rights

Option units

GROUP ONE

You can choose the Group One option units that best suit your responsibilities/job role.

The Group One option units are:

- CCLD 306 Plan and organise environments for children and families
- CCLD 307 Promote the health and physical development of children
- CCLD 308 Promote children's well-being and resilience
- CCLD 309 Plan and implement curriculum frameworks for early education
- CCLD 310 Assess children's progress according to curriculum frameworks for early education
- CCLD 311 Provide leadership for your team
- CCLD 312 Plan and implement positive environments for babies and children under 3 years
- CCLD 313 Support early intervention for the benefit of children and families

GROUP TWO

You can choose the Group Two option units that best suit your responsibilities/job role.

The Group Two option units are:

- CCLD 314 Provide physical care that promotes the health and development of babies and children under 3 years

- CCLD 315 Contribute to supporting parents with literacy, numeracy or language needs
- CCLD 316 Maintain and develop a registered childminding business
- CCLD 317 Work with families to enhance their children's learning and development
- CCLD 318 Plan for and support self-directed play
- CCLD 319 Promote healthy living for children and families
- CCLD 320 Care for children at home
- CCLD 321 Support children with disabilities or special educational needs and their families
- CCLD 322 Empower families through the development of parenting skills
- CCLD 323 Use Information and Communication Technology to support children's early learning
- CCLD 324 Support the delivery of community based services to children and families
- CCLD 325 Support the child or young person's successful transfer and transition in learning and development contexts
- CCLD 326 Safeguard children from harm
- CCLD 327 Support children who have experienced trauma
- CCLD 328 Administer provision within the childcare setting
- CCLD 329 Work with a management committee
- CCLD 330 Establish and maintain a service for children and families
- CCLD 331 Support children and families through home visiting
- CCLD 332 Involve families in the childcare setting
- CCLD 333 Recruit, select and keep colleagues
- CCLD 334 Deliver services to children and families whose preferred language is not English or Welsh
- CCLD 335 Allocate and check work in your team
- CCLD 336 Contribute to childcare practice in group living
- CCLD 337 Create environments that promote positive behaviour
- CCLD 338 Develop productive working arrangements with colleagues
- CCLD 339 Co-ordinate special educational needs in early education settings
- CCLD 340 Establish, develop and promote quality systems and procedures for the delivery of childcare services

- CCLD 341 Advise and mentor those implementing quality systems and procedures for the delivery of childcare services
- CCLD 342 Meet regulatory requirements in the childcare setting
- CCLD 343 Support learners by mentoring in the workplace
- CCLD 344 Enable individual learning through coaching
- CCLD 345 Help pupils to develop their literacy skills
- CCLD 346 Help pupils to develop their numeracy skills

Do I need to have any other qualifications before I start the award?

No, but you must be working in a childcare setting. You must also demonstrate that you are capable of supervising others or of working unsupervised.

How long will it take to achieve the Level 3 CCLD?

This will depend on your motivation and commitment!

How will I be assessed?

An approved assessor will visit your workplace to assess your work.

What can I do after I complete the Level 3 CCLD?

When you complete the Level 3 CCLD, you may go on to take:

- CACHE Level 3 Certificate of Professional Development in Work with Children and Young People (CPD)
- CACHE Level 4 NVQ in Children's Care, Learning and Development (CCLD). (You must be a manager or an advanced practitioner before taking this qualification)

Where can I find a course near me?

By logging onto the CACHE website at: www.cache.org.uk or by calling our Customer Contact Team on: 01727 818616. We would love to hear from you!



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