

CACHE Level 3 Diploma in Child Care and Education

External Assessment Cover Sheet (EACS)

Candidate/Centre

Candidate Name:

Candidate PIN:

Site/Centre Code:

External Assessment Cover Sheet

Research Task: "It is important to plan to meet the care and learning needs of all children".

Submission date:

Number of words:

Number of pages:

Indicate submission type below.

First submission

Re-submission

Upgrade

If you are submitting a re-submission or an upgrade you must enclose the original assignment.

Candidate Declaration

I declare that this is my own work that is being submitted for external assessment.

Candidate Name:

Candidate PIN:

Candidate Signature:

Date:

Instructions

- 1 Your name, PIN and Centre/site number must appear on every page of your assignment.
- 2 You must number each page of your assignment in the format 'Page X of Y', where X is the page number and Y is the total number of pages.
- 3 You should submit your assignment in a single plastic sleeve, unstapled, or simply held together with treasury tags or a spine bar. The External Assessment Cover Sheet should be included at the front of your assignment.
- 4 You must submit your assignment to your tutor with this form fully completed and signed.
- 5 No assignment will be accepted without the completed External Assessment Cover Sheet.
- 6 Include the Research Task and Assignment Criteria (see overleaf) with your assignment.

Please use the External Assessment Submission Checklist to ensure that you have followed these instructions for submitting your assignment for external assessment.

Apex House, 81 Camp Road
St Albans, Hertfordshire, AL1 5GB
Telephone 0845 347 2123
Fax: 01727 818612
www.cache.org.uk


nurturing achievement

External Assessment Submission Checklist

Please use this checklist when submitting your assignment for External Assessment

- The assignment is your original work
- Each page is identified by your name, PIN and Centre/Site number
- The pages are numbered for example 1 of 15, 2 of 15
- The assignment is submitted in a single plastic sleeve, unstapled, or simply held together by treasury tags or by using a spine bar
- The assignment task and assignment criteria are included with the assignment
- It is clearly signposted where the assignment meets the assessment criteria
- Photographs of children, or the environment that they are in, have not been included
- Examples of children's work have not been included
- Appendices are included only where required in the assignment task
- There is no use of 'tippex' or similar substances
- The External Assessment Cover Sheet has been completed signed and included with the assignment for all submissions. Please indicate whether this is your first submission, re-submission or upgrade. (The External Assessment Cover sheet may be photocopied where necessary)
- If you are re-submitting or upgrading your assignment, the original work and the feedback sheet must be included
- Re-submitted or upgrade work must be clearly indicated
- Your completed work is within the word limit for the assignment.