

Internal Moderation Report (IMR)

N.B. This form is not mandatory the Centre may devise their own.

Centre

Site/Centre Name:
(IN FULL)

Site/Centre Number:

Qualification and Unit Details

Qualification:		Unit Assignment Title:			Unit Number:	Year of Candidate Handbook
Marker's Name: (Please print)		Internal Moderator's Name: (Please print)			Dates of standardisation meetings/discussions:	
Total number of candidates submitting assignment: <input type="checkbox"/>		Grades awarded: Refer <input type="checkbox"/> Pass <input type="checkbox"/> Merit <input type="checkbox"/> Distinction <input type="checkbox"/>				
		Refer <input type="checkbox"/> E <input type="checkbox"/> D <input type="checkbox"/> C <input type="checkbox"/> B <input type="checkbox"/> A <input type="checkbox"/> A* <input type="checkbox"/>				
Candidate's PIN No.	Unit Outcome Grade	Evidence Satisfies Criteria? Y/N	Grading Decisions Valid? Y/N	Constructive Feedback Given to candidates? Y/N	FEEDBACK	
					COMMENT	ANY ACTION

If 10% of sample is more than 5 assignments please use additional sheets.

PTO for example.



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Internal Marker's Signature:

Date:

Internal Moderator's Signature:

Date:

Examples

Candidate's PIN No.	Unit Outcome Grade	Evidence Satisfies Criteria? Y/N	Grading Decisions Valid? Y/N	Constructive Feedback Given to candidates? Y/N	FEEDBACK	
					COMMENT	ACTION
<i>Example 04/000000</i>	<i>B</i>	<i>No</i>	<i>No</i>	<i>Yes</i>	<i>Insufficient evidence of evaluation to achieve B grade.</i>	<i>Marker to reconsider grade and agree with IM before standards moderation. Tippex must not be used.</i>
<i>Example 02/000000</i>	<i>Pass</i>	<i>No</i>	<i>No</i>	<i>Yes</i>	<i>Criteria page 5 needs 2 examples Only one included. Refer</i>	<i>Candidate to add name and PIN number to each page. Market to reconsider grade and agree with IM before standards moderation. Market to support candidate to upgrade.</i>
<i>Example 03/000000</i>	<i>C</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>		
<i>Example 05/000000</i>	<i>R</i>	<i>No</i>	<i>Yes</i>	<i>Yes</i>		<i>Marker to support candidate to upgrade.</i>