
CACHE NQF Fees List

September 2010 - December 2010

The fees contained within this document are correct as from July 30th 2010 and supersede all previously published lists.

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Section 1: Centre Approval Fees

Centre approval and Centre visits

Centres new to CACHE

New Centres applying to offer CACHE qualifications for the first time will need to be approved by us. Our Approval fee consists of a qualification approval fee and a Centre visit fee as shown below.

Approval Fees		Fee
Centre Visit Fee		£350
Qualification Approval Fee	Per National Vocational Qualification (NVQ) Suite*	£300
	Per Vocational Qualification (VQ)	£100

* An NVQ suite includes all Levels for one qualification e.g. Levels 2, 3 & 4 In Children's Care Learning and Development.

Existing Centres adding new qualifications to their portfolio

Existing CACHE Centres already approved to offer VQs who are applying to increase the portfolio of VQs will be charged **£100** for each new qualification they wish to offer. The Centre will not require a further visit.

Centres approved to offer NVQs only but would like add VQs to their portfolio will require an additional visit. In this case the visit fee of **£350** will be payable plus a fee of **£100** per VQ added.

VQ Centres applying to offer NVQs for the first time or existing NVQ centres applying to increase their portfolio of NVQs will require an additional visit. In this case the visit fee of **£350** will be payable plus a fee of **£300** per NVQ suite added.

Additional visits and late cancellation of a pre-arranged visit

Where a Centre requires a further visit for any reason - for example they would like assistance with a Centre Approval application before the approval visit, or after quality standard monitoring an additional monitoring visit is required - a further Visit Fee of **£350** will become payable.

If a pre-arranged is cancelled by the Centre a late cancellation fee will be incurred as shown below.

Late Cancellation of Visit	Fee
If cancellation is made less than 5 working days prior to the visit	£200
If cancellation is made between 10 and 5 working days prior to the visit	£100

Please note **Overseas Centres** will also need to cover the costs of travel, accommodation and time spent travelling from the UK to the Centre. Please contact CACHE for further details.

Section 2: Qualification Fees

How to use the fees in this section

CACHE has a flexible qualification fee structure that allows you to either register your learner with us for the full qualification in one step, or register your learner for the qualification only and then register unit by unit.

We also offer 'nested qualifications' these are qualifications made of up Award, Certificates, and Diplomas e.g. the Level 2 or 3 in Child Care and Education. Where learners have only been registered for the Award but wish to continue on to the Certificate (or the Certificate to the Diploma) we offer a discounted conversion fee (see next page).

When you register for the full qualification the fee charged includes all the units required to complete the qualification and a final qualification certificate. If learners wish to have a certificate for each unit they complete a further certification **fee of £10** will be made for each certificate issued.

When you register unit by unit the fees charged include an initial qualification only fee and then a fee for each unit payable at the time you register the individual units. Unit by unit registration includes a certificate for each unit if required plus a final qualification certificate.

Where a qualification has an externally assessed unit the fee also includes the first external assessment entry and a retake if required. Subsequent entries will then become chargeable (see page 10).

How to calculate your fees

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Level 3						
100/5926/X	CACHE Level 2 Certificate in Pre-School Practice	CPP-L2	4	£12.00	£25.00	£91.00

This example is for the CACHE Level 2 in Pre-School Practice but the principle applies to all qualifications in this fees list.

To register the learner for the full qualification and the 4 units needed to complete it at the start of the qualification: Use the full qualification registration fee = **Total cost £91.00**

To register the learner for the qualification only and add required units at a later date/s:

Use the qualification only registration fee = £12.00

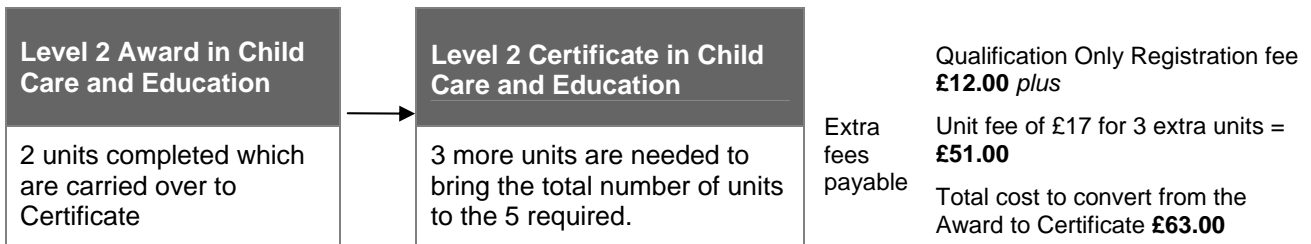
Then register the 4 units at a later date/s – Unit fee: £25.00 x 4 = £100.00. = **Total cost £112.00**

Award, Certificate and Diploma – nested qualifications conversion fees

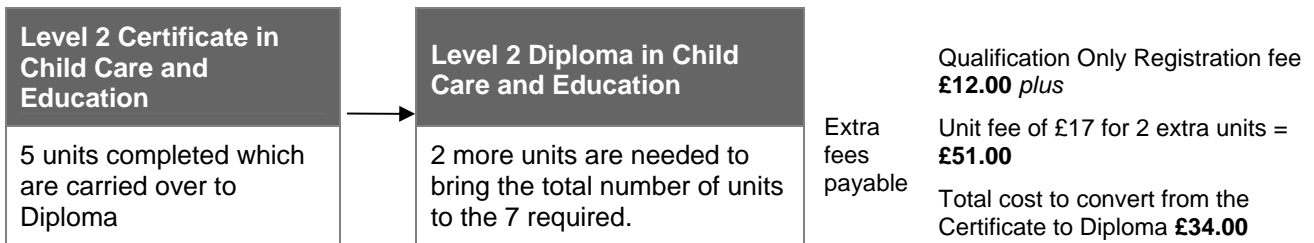
Where a qualification is ‘nested’ and learners have only been registered for the Award but wish to continue on to the Certificate (or the Certificate to the Diploma) a discounted conversion fee will apply. The conversion fee consists of the qualification only fee plus unit fees for each new unit added.

The units they have already taken can be transferred over and count towards the next stage. The fee charged is calculated according to the number of extra units needed to complete the qualification.

For example: Award to Certificate



Or Certificate to Diploma



Please note conversion fees only include a final qualification certificate. If learners want a certificate for each unit completed a **fee of £10** will be made for each certificate issued.

Early Years and Childcare Qualifications VQs

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Entry Level and Level 1						
100/2051/2	CACHE Entry Level Certificate in Preparation for Childcare	CPC-LE	3	£12.00	£11.00	£30.00
100/5928/3	CACHE Level 1 Award in Getting Started in a Pre-School Setting	AGSPS-L1	1	n/a	£27.00	£28.00
100/0646/1	CACHE Foundation Award in Caring for Children	FACC-L1	7	£12.00	£17.00	£104.00
Level 2						
500/1887/5	CACHE Level 2 Award in Child Care and Education	ACCE – L2*	2	£12.00	£17.00	£35.00
500/1886/3	CACHE Level 2 Certificate in Child Care and Education	CCCE – L2*	5	£12.00	£17.00	£78.00
500/1888/7	CACHE Level 2 Diploma in Child Care and Education	DCCE – L2*	7	£12.00	£17.00	£105.00
100/5616/6	CACHE Level 2 Certificate in Children's Care, Learning and Development	CCCLD-L2	4	£12.00	£17.00	£64.00
100/5926/X	CACHE Level 2 Certificate in Pre-School Practice	CPP-L2	4	£12.00	£25.00	£91.00
100/2630/7	CACHE Level 2 Certificate in Early Years Care and Education (Welsh Medium)	W-CEYCE-L2	4	£12.00	£25.00	£90.00
Level 3						
500/1900/4	CACHE Level 3 Award in Child Care and Education	ACCE – L3*	2	£12.00	£17.00	£35.00
500/1902/8	CACHE Level 3 Certificate in Child Care and Education	CCCE – L3*	5	£12.00	£17.00	£78.00
500/1901/6	CACHE Level 3 Diploma in Child Care and Education	DCCE – L3*	12	£12.00	£17.00	£159.00
100/5617/8	CACHE Level 3 Certificate in Children's Care Learning and Development	CCCLD-L3	5	£12.00	£17.00	£85.00
100/5697/X	CACHE Level 3 Diploma in Home-based Childcare	DHC – L3	5	n/a	£29.00	£142.00
100/5927/1	CACHE Level 3 Diploma in Pre-School Practice	DPP-L3	4	£12.00	£25.00	£96.00
100/6070/4	CACHE Level 3 Award in Early Years and Child Care for Playworkers	AEYCCP-L3	2	£12.00	£29.00	£62.00
100/1326/X	CACHE Level 3 Diploma in Playgroup Practice in Wales	DPPW-L3	3	£12.00	£29.00	£80.00
100/0797/0	CACHE Level 3 Diploma in Early Years Care and Education (Welsh Medium)	W-DEYCE-L3	4	£12.00	£25.00	£90.00

* see nested qualification conversion fees on page 3

Early Years and Childcare Qualifications NVQs

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
	Level 2					
100/5515/0	CACHE Level 2 NVQ in Children's Care, Learning and Development	NVQCCLD-L2	7	£21.00	£10.00	£80.00
	Level 3					
100/5516/2	CACHE Level 3 NVQ in Children's Care, Learning and Development	NVQCCLD-L3	9	£21.00	£10.00	£99.00
	Level 4					
100/5517/4	CACHE Level 4 NVQ in Children's Care, Learning and Development	NVQCCLD-L4	11	£21.00	£11.00	£120.00

Early Years and Childcare – Professional Development Qualifications

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
	Level 3					
500/3101/6	CACHE Level 3 Certificate in Early Years Foundation Stage Practice (QCF)	EYFS-L3	3	£12.00	£44.00	£139.00
100/0644/8	CACHE Level 3 Certificate in Professional Development in Work with Children and Young People	CPD-L3	3	£12.00	£29.00	£100.00
	Level 4					
100/3654/4	CACHE Level 4 Certificate in Managing Quality Standards in Children's Services	CMQSCS-L4	2	£12.00	£39.00	£78.00
n.a	CACHE Advanced Diploma in Child Care and Education	XX-ADCE	6	£22.00	£40.00	£213.00

Playwork Qualifications VQs

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Level 3						
500/1367/1	CACHE Level 3 Award in Playwork	AP-L3*	1	£12.00	£29.00	£33.00
500/1366/X	CACHE Level 3 Certificate in Playwork	CP-L3*	5	£12.00	£29.00	£129.00
500/1365/8	CACHE Level 3 Diploma in Playwork	DP-L3*	6	£12.00	£29.00	£151.00
100/6071/6	CACHE Level 3 Award in Playwork for Early Years and Child Care Workers	APEYCCW-L3	2	£12.00	£29.00	£62.00

Playwork Qualifications NVQs

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Level 2						
500/3786/9	CACHE Level 2 NVQ in Playwork	NVQP-L2	6	£21.00	£10.00	£68.00
Level 3						
500/5185/4	CACHE Level 3 NVQ in Playwork	NVQP-L3	9	£21.00	£10.00	£99.00

* see nested qualification conversion fees on page 3

Supporting Teaching and Learning Qualifications VQs

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Level 2						
500/5554/9	CACHE Level 2 Award in Support Work in Schools	ASWS-L2*	3	£12.00	£25.00	£71.00
500/5553/7	CACHE Level 2 Certificate in Support Work in Schools	CSWS-L2*	4	£12.00	£25.00	£89.00
500/5436/3	CACHE Level 2 Certificate in Supporting Teaching and Learning in Schools	STL-L2	2	£12.00	£29.00	£67.00
Level 3						
500/5561/6	CACHE Level 3 Award in Support Work in Schools	ASWS-L3*	2	£12.00	£25.00	£48.00
500/5608/6	CACHE Level 3 Certificate in Support Work in Schools	CSWS-L3*	4	£12.00	£25.00	£92.00
500/5609/8	CACHE Level 3 Diploma in Support Work in Schools	DSWS-L3*	6	£12.00	£25.00	£140.00
500/5435/1	CACHE Level 3 Certificate in Supporting Teaching and Learning in Schools	STL-L3	2	£12.00	£29.00	£67.00

Supporting Teaching and Learning Qualifications NVQs

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Level 2						
500/3528/9	CACHE Level 2 NVQ in Supporting Teaching and Learning in Schools	NVQSTL-L2	7	£21.00	£10.00	£78.00
Level 3						
500/3578/2	CACHE Level 3 NVQ in Supporting Teaching and Learning in Schools	NVQSTL-L3	10	£21.00	£10.00	£102.00

* see nested qualification conversion fees on page 3

Health and Social Care Qualifications NVQs

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Level 2						
500/7299/7	CACHE Level 2 NVQ in Health and Social Care	NVQHSC-L2	6	£10.00	£19.00	£67.00
Level 3						
100/5036/X	CACHE Level 3 NVQ in Health and Social Care (Children and Young People)	NVQHSC-L3	8	£21.00	£10.00	£87.00
100/5036/X	CACHE Level 3 NVQ in Health and Social Care (Adult)	NVQHSC-L3	8	£21.00	£10.00	£87.00

Assessor and Verifier Qualifications

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Level 3						
100/2273/9	Award in Assessing Candidates using a Range of Methods	AA1-L3	1	n/a	n/a	£27.00
100/2274/0	Award in Assessing Candidates Performance through Observation	AA2-L3	1	n/a	n/a	£27.00
Level 4						
100/2275/2	Award in Conducting Internal Quality Assurance of the Assessment Process	VA1-L4	1	n/a	n/a	£27.00
100/2276/4	Award in Conducting External Quality Assurance of the Assessment Process	VA2-L4	1	n/a	n/a	£27.00

Key Skills and Basic Skills

QRN	Qualification Title	CACHE Reference	Total Units	Qualification only Registration Fee	Unit Fee	Full Qualification Registration Fee
Key Skills						
Levels 1-4	Application of Number	KS-AON -L1 (or L2, L3, L4)	1	n/a	n/a	£14.00
Levels 1-4	Communication	KS-C-L1 (or L2, L3, L4)	1	n/a	n/a	£14.00
Levels 1-4	Information and Communication Technology	KS-ITC-L1 (or L2, L3, L4)	1	n/a	n/a	£14.00
Levels 1-4	Working with Others	KS-WO-L1 (or L2, L3, L4)	1	n/a	n/a	£11.00
Levels 1-4	Improving Own Learning and Performance	KS-IOLP-L1 (or L2, L3, L4)	1	n/a	n/a	£11.00
Levels 1-4	Problem Solving	KS-PS-L1 (or L2, L3, L4)	1	n/a	n/a	£11.00
Basic Skills						
Level 1-4	CACHE Level 1 Certificate in Adult Literacy	BS-CAL-L1	1	n/a	n/a	£15.00
Level 1-4	CACHE Level 1 Certificate in Adult Numeracy	BS-CAN-L1	1	n/a	n/a	£15.00

Section 3: Additional Fees – external assessment and certification

Resits

Our qualification fees (shown in section 2) include the first external assessment entry and a resit if required. Subsequent entries will then become chargeable as shown below.

External Assessment - all subsequent entries	Fee Per Learner
Multiple Choice Questions	£11
Externally Marked Submission	£11
Key Skills & Basic Skills	£6

Late entry or returns

The timely submission of entries for tests and external assessment submissions are critical to the successful delivery of CACHE's services to Centres. Learner entries received after the advertised deadlines can disrupt carefully scheduled processes and jeopardise the final production and delivery of results. Late entry fees are therefore applied to recover the costs associated with the additional processing requirements and are shown below.

Late Entry – these fees apply after published closing date on external assessment timetable		Fee Per Learner
Multiple Choice Question Paper (MCQ)		
Late fee - paper based only*	Between 22 and 20 working days before test date	£26
Very late fee - paper based only*	Between 19 and 17 working days before test date	£46
Examiner Marked Assessments		
Late fee	Between 22 and 20 working days before test date	£36
Very late fee	Between 19 and 17 working days before test date	£57
Late Return of External Assessments		Fee Per Centre
Dispatched for marking more than 3 days after the sitting or submission date		£103

* Late entry fees do not apply to tests taken electronically. Learners can be scheduled using the CACHE e|ngage system - available on our website www.cache.org.uk up to 48 hours prior to the test date.

Unauthorised change to attendance / submission list

A fee per learner will be incurred where Centres have added or substituted learners on the attendance / submission list without informing CACHE beforehand.

Change to Attendance/Submission List	Fee Per Learner
Multiple Choice Questions	£67
Externally Marked Submission	£77

Results enquiries, remarks and appeals

A fee is charged for a result enquiry or re-mark request for externally assessed components. If there is a grade change following a result enquiry or re-mark, the fee is refundable. Centres can request photocopies of marked scripts or MQC answer sheets if required.

If a learner or Centre is dissatisfied with the outcome of an enquiry, re-mark, complaint or other procedural decision they may lodge an appeal with CACHE. In the event that the appeal is upheld the fee is refundable.

Results Enquiries, Remarks and Appeals - requests to be received within 20 working days of results being issued		Fee Per Learner
Multiple Choice Question Paper (MCQ) clerical check (fee refundable if grade changes)		£11
Multiple Choice Question Paper (MCQ) feedback		£16
5 Mark Boundary		£6
Examiner Marked Assessments – Re-mark Request	Priority Service - Centres notified of outcome 20 working days after receipt of request	£31
	Standard Service - Centres notified of outcome 30 working days after receipt of request	£21
Access to Scripts	Photocopy of learner scripts/multiple choice question answer sheet	£11
Appeal Fee - refundable if upheld		£26

Transfer of responses to required answer sheet

If a learner records their responses on the question paper or on any document other than the required answer sheet a **fee of £77** will be charged to transfer the responses to the correct documentation.

Additional Certification fees not covered in qualification fees

Duplicate / Re-issued Certificate / Transcript	Fee
Issue of duplicate / re-issued certificates / transcript	£36
Issue of duplicate / re-issued certificate / transcript originally issued before January 2000	£52

Certification of Nested Qualifications - Award / Certificate / Diploma	Fee Per Certificate
If a learner is registered for the full Diploma and is requesting certificates for the Award and Certificate	£11
If a learner is registered for the Certificate and is requesting a certificate for the Award	£11

Unit Certification Fee	Fee Per Certificate
Applicable if a Centre has registered for the full qualification, but now requires individual unit certificates.	£11



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